

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

July 21, 2020

The Southern Ohio Educational Service Center Governing Board met virtually on Tuesday, July 21, 2020, at 7:00 p.m. for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Mount, Mr. Peck, Mr. West, and Mr. Wilt, along with Rachel Meyer, Treasurer, and Beth Justice, Superintendent. Guests present were Curt Bradshaw and Paul Osborne.

APPROVAL OF THE MEETING AGENDA (Resolution #4277)

It was moved by Mr. Hill and seconded by Mrs. Charters to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

MINUTE APPROVAL (Resolution #4278)

It was moved by Mr. Mount and seconded by Mr. Wilt that the June 23, 2020, meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

The meeting was opened for public participation. None received.

SOUTHERN OHIO ESC SHARED EXPERTISE

No Shared Expertise due to the COVID-19 pandemic.

GREAT OAKS ITCD REPORT

Mr. Lane reported that the Great Oaks board met via a blended meeting on July 8, 2020, and that the restart schedule was presented; however, plans are still being finalized for programs that have labs as part of their programs. Great Oaks is still estimating a late August start date. He also indicated that nurses will be hired for each of the campuses to help with COVID requirements and that the construction at Laurel is continuing with steel currently being set into place. He also reported that the SOLC has been demolished

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LEGISLATIVE LIAISON REPORT

Mr. Peck reviewed "The Link" with board members. The July issue was provided in board packets.

- **Governor signs education bill as school districts plan for reopening schools**

Education components that are in response to the pandemic include allowing high school students who were unable to take end-of-year course exams for the 2019-20 school year to use their final grade for graduation points. The third-grade reading guarantee promotion score will remain at the 2019-20 level, and school districts are temporarily authorized to promote a student who does not meet the score. The bill contains language that allows license flexibility for teachers to teach in different subject areas and grade levels for which they are not licensed for 2020-21 and removes the Ohio Teacher Evaluation System (OTES) value-added and student growth measure components for the 2020-21 school year. Additionally, some school districts will receive funding to make sure that a net funding loss was not greater than 6% when compared to fiscal year 2020 reductions and CARES Act allocations.

- **Recently introduced legislation**

HB 686 introduced by Reps. Lisa Sobecki (D-Toledo) and Jeffrey Crossman (D-Parma), to waive state testing requirements for the 2020-21 school year, provide exemptions from state report cards and provide a safe harbor from sanctions based on state report cards.

HB 693 introduced by Reps. D.J. Swearingen (R-Huron) and Gayle Manning (R-North Ridgeville), to prohibit school districts for the 2020-21 school year from opening for instruction prior to the Wednesday after Labor Day and to require the State Superintendent of Public Instruction to adjust the time of state assessments to accommodate the later start date.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #4279)

It was moved by Mr. Peck and seconded by Mr. Hill that the paid bills for the previous month be approved as presented, for a total of \$935,007.12.

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

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APPROVAL OF TRANSFER (Resolution #4280)

Upon the recommendation of Treasurer Meyer, it was moved by Mrs. Gausman and seconded by Mrs. Charters to approve the following transfer of funds:

<u>Transfer FROM:</u>	<u>Transfer TO:</u>	<u>Amount:</u>
ESC General Fund (001-0000)	Termination/Retirement Benefits Fund (001-9050)	\$35,000.00

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

TREASURER DISCUSSION ITEMS

Fiscal Office Update:

- We are officially in FY 2020! We successfully completed the steps necessary to close fiscal year 2020 on July 7th. A BIG THANK YOU to Rhonda and Amanda for a job well done!
- Out of an abundance of caution to prevent the spread of COVID-19, the Auditor of State's (AOS) office has canceled our August 27, 2020, Certified Public Records Training. They are canceling all in-person meetings through September 7, 2020. It is unlikely I will be able to get an in-person meeting rescheduled since they require at least a three-month window to get meetings scheduled. Since many people that attend these trainings have to meet certain requirements before the end of the year (as I do), they are offering online training to meet the requirement. I plan to take advantage of the online training. All registrants were notified on July 7th by the AOS's office of the cancellation and the option to take the online trainings.

Professional Development:

- On July 30, 2020, I will attend the BWC Employer Update Webinar. The webinar will provide an update on COVID-19, the policy year 2020 annual premium adjustment, annual true-up report, important dates, and monthly safety tips.

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PERSONNEL CONTRACT RESIGNATION: ESC (Resolution #4281)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Mount and seconded by Mrs. Gausman to approve the resignation of the following personnel:

SOESC RESIGNATION

Name	Position	Contract Type	Effective Date
Carr, Kimberly	Speech Language Pathologist	Certificated	7/31/2020
Yahn, Contessa	Paraprofessional	Classified	7/15/2020

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

PERSONNEL CONTRACT AGREEMENTS: ESC (Resolution #4282)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mrs. Charters that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08, and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

ESC CONTRACT AGREEMENTS

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/Rate	Contract Type	Comments
Carroll, Bennie	Substitute Teacher	2020-2021	1 Year	As Needed	No degree on Schedule	No Schedule/ No Step/ \$100 per diem	Certified Substitute	SOLC
Clouse, Julia	Speech Language Pathologist	2020-2021	1 Year	184	Masters	Masters M/ Step 13/ \$79,404.00	Certificated	FF

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East Clinton Substitutes

1. Akers, Chester	18. Flieman, Kenneth	34. Myers, Sylvia
2. Allen, Kimberly	19. Franks, Steven	35. O'Connor, Travis
3. Arrington, Tosha	20. Frary, Amy	36. Old, Cynthia
4. Beam, Barbara	21. Gauche, Kristin "Taylor"	37. Peters, Mark
5. Beiting, Heather	22. Gerber, Regina	38. Peters, Mary
6. Black, Guyanna	23. Hargrave, Charles	39. Peters, Matthew
7. Bloom, Lindsay	24. Hatch, Teresa	40. Roeper, Ethel "Jean"
8. Bloom, Zach	25. Holmes, Kylie	41. Snowball, William
9. Cannon, Rebecca	26. Joseph, Bonnie	42. Terrell, Erica
10. Carson, Mary Ann	27. Justice, Paulette	43. Turpin, Sandra
11. Cline, Rachel	28. Kincaid, Penelope	44. Webb, Regina
12. Countryman, Dorothy	29. Lindsey, Jo Ann	45. Wells, Jessica
13. Crowder, Angela	30. Malloy, Tara	46. White, Deborah
14. Douglas, Keri	31. Marsh, Linda	47. Wiseman, Sharon
15. Dyer, Mary	32. Milner, Sara	48. Woodell, Margaret
16. Ezratty, Stevan	33. Moore, Gaye E.	49. Young, Stephani
17. Fetters, Donnette		

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

APPROVAL OF SOUTHERN OHIO ESC/R14 EMPLOYEE HANDBOOK (Resolution #4283)

Upon the recommendation of Superintendent Justice, it was moved by Mrs. Gausman and seconded by Mr. Wilt to approve the SY 2020-21 employee handbook as presented for Southern Ohio ESC/Region 14.

Note: During any pandemic, while social distancing is being required, the following reference from the handbook will NOT apply: Mileage is only paid to one driver to a given destination on a given date unless specific approval is given in advance by the Superintendent.

Handbook may be updated throughout the school year as needed per recommendations of board members, Superintendent and Treasurer.

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

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**APPROVAL OF SOUTHERN OHIO LEARNING CENTER STUDENT-PARENT HANDBOOK
(Resolution #4284)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. Hill and seconded by Mr. Wilt to approve the SY 2020-21 Southern Ohio Learning Center handbook as presented.

Note: Handbook may be updated throughout the school year as needed per recommendations of board members, Superintendent and Treasurer.

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

APPROVAL OF DONATION: ESC (Resolution #4285)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Wilt and seconded by Mr. Mount to approve the following donation as listed:

<u>Donated Item/Description</u>	<u>Donation Received from</u>	<u>Value of Donated Item</u>
In Memory of Barbara Haley to be used for Megan Griffith's Cross Categorical Classroom	Rowland Lemaster P.O. Box 910 Washington CH, Ohio 43160	\$50.00

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

APPROVAL OF PROVIDER CONTRACT (Resolution #4286)

Upon the recommendation of Superintendent Justice, it was moved by Mrs. Charters and seconded by Mrs. Gausman to approve the following provider contract as listed:

SOESC PROVIDER CONTRACT

<u>Client</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Ohio Department of Education	School Improvement and Special Education Services	07/01/2020 – 06/30/2021	\$1,332,656.48

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

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APPROVAL OF POLICY MANUAL UPDATE (Resolution #4287)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Hill and seconded by Mr. Peck to approve the following revised policy manual update:

NEW Policy Manual Update:

EBEA Use of Face Coverings

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

Mr. Mount indicated that we need to keep mindful wearing masks could be a safety issue/trip hazard.

APPROVAL OF DONATION: REGION 14 (Resolution #4288)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Wilt and seconded by Mr. West to approve the following donations as listed:

<u>Donated Item/Description</u>	<u>Donation Received from</u>	<u>Value of Donated Item</u>
Wheelchair with reclining back and leg rests.	Mary Gee 48 Millers Drive Wheelersburg, Ohio 45694	\$4,000.00

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Justice shared the following with the board:

1. ESC Partnerships – Mr. Bradshaw reported he is on a leadership team thru OESCA to build a decision framework to re-open schools in the fall and how ESC's could support in the process. Thirteen workgroups were responsible for the framework and placed the information on a website (reframingeducation.org) to let districts know what ESC's are doing to support them at this time. The framework was shared over the last few weeks with some groups including: ODE, BASA, OEA, OGT, Government office, House-Senate members. A Remote Learning Plan Template was also developed. Two sessions were held locally partnering with BCESC. The message to districts is that ESC's are here to help.

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SUPERINTENDENT INFORMATION/DISCUSSION ITEMS (Cont.)

2. Semi-annual Bullying Report – Mrs. Justice shared that there were no incidents to report to the board from January 1, 2020, thru July 31, 2020.
3. SOESC Opening Day – To be held virtually on August 7, 2020.
4. Updates on Safety Steps on School Starting – Mrs. Justice shared she has been meeting with Superintendents regarding re-opening plans.
5. Superintendent's upcoming vacation – Mrs. Justice shared that her vacation may get canceled.
6. Remote Learning Project – Fairfield County ESC and Florida Virtual Schools are partnering with Southern Ohio ESC to offer online learning opportunities to schools at an affordable rate. Four districts are interested in partnership in our region: Fairfield, Greenfield, Wilmington and Western Brown. Bright Local has also expressed interest.

Mrs. Gausman expressed that she is very proud our ESC has been involved in this work.

Mrs. Justice thanked Mr. Bradshaw for his hard work on the Remote Learning project and his role as part of the leadership team working with OESCA.

ADJOURNMENT

It was moved by Mr. Hill and seconded by Mr. Wilt to adjourn to meet again in regular session on August 25, 2020, at 7:00 p.m. at Southern Ohio Educational Service Center, Airborne Road, Wilmington, Ohio.



BOARD PRESIDENT



TREASURER